

COMPUTER COMMITTEE MINUTES

AUGUST 27, 2009

The Grant County Computer Committee met on Thursday, August 27, 2009 at 1:00 p.m., in Room 143 of the Administration Building, Lancaster, WI pursuant to the adjournment of the June 18, 2009 meeting.

The meeting was called to order by Chair, Larry Wolf. Present were members Larry Wolf, Lynn Moris, Kyle Vesperman, Julia Clark. Also in attendance was John Patcle, County Board Chair, Jeff Anderson, Information Services Manager, Adam Wisecup, Information Services Technician and Joyce Roling, Personnel Director.

Lynn Moris, seconded by John Patcle, moved that we are in compliance with the open meeting law. Motion carried.

Julia Clark, seconded by John Patcle, moved to approve the agenda. Motion carried.

Larry Wolf, seconded by Lynn Moris, moved to approve the minutes of the June 18, 2009 meeting. Motion carried.

Wireless Update: Jeff Anderson, Information Services Manager, gave an update on the wireless. He informed the committee that the wires were all in place between the buildings and Jeff's goal was to have the Highway Department up and running by Friday, September 4, 2009.

Jeff also informed the committee that the email server went down on August 13, 2009. Two drives had failed, some information was lost. The drives are under warranty yet. Adam Wisecup, Information Service Technician had to work until 5:00 a.m. the next morning to restore the server. For this reason along with the sick leave absence of Jeff for the last couple weeks, this has backed things up as far as completing the wireless service.

Orchard Manor Update: Adam Wisecup, Information Services Technician, has been working with Orchard Manor in Jeff's absence. Keane is the software vendor for Orchard Manor's new system; Adam reported that Keane is resolving some minor installation/configuration issues related to implementation of the system for Orchard Manor. The overall training has gone well.

Health Department Update: Jeff Anderson reported that the Health Department has selected a vendor that can supply the book-keeping software for the Health Department that will be compatible with the County software. Jeff Anderson and Adam Wisecup were present for the demo that was held for the Health Department on the software and the contract will be reviewed by Corporation Counsel, Jo-Ann Millhouse. Larry Wolf asked the question if training was included in the contract, Jeff answered yes it was. The Health Department has the money available for the software and their goal to have the program in place is January 1, 2010.

County Financial System Update: The Full County Board approved a motion to go ahead with updating of the current AS400 system to buy some additional time to review different financial packages for the

County. The Board was reluctant to go with a company that was not located in Wisconsin and they were not completely satisfied with the Highway Accounting package on the software that was demonstrated. The carry over for the Computer Account may have to be reviewed also, there does not seem to be enough funds in the account to pay for the updates.

Stephen Adrian asked why the Fair Book was not updated and on the County web page. Jeff Anderson informed the committee that the Fair Book is strictly a project for the Fair Department and goes on the Fair website which is different than the County Web Site. Jeff and Adam have set the fair book up in the computer so that Delores Schwantes, Fair Secretary, can make the necessary changes and submit them to Jeff and Adam and then they can implement those changes and put the fair book out on the web for 2010. This process is a much more entailed procedure than just submitting it out on the Web.

Electronic Communication Policy: It was discussed that some of the existing language would have to be updated to take into consideration the Law Enforcement Investigator's. Under the current language they are unable to do undercover work that would be needed in this division to help compile the information to catch the web offenders. Other changes were discussed. It was determined, at this time; to put the changes on hold. Julia Clark was instructed to send the changes that she may think are necessary to Joyce Roling, Personnel Director. Joyce can then include the changes into the latest draft of the Communication Policy.

Some discussion came up on creating an Information Technology Department. The committee asked Joyce Roling, Personnel Director, to look into what it would take to implement this Department, taking it out from the budget of the County Clerk's budget. This department would be made up of 1 Director and 1 Technical Person. They asked Joyce to establish what the incurring costs would be to set up this Department. This was only an informational request to come back to the Computer Committee in October so they can review this issue and then make their recommendations. After the committee reviews the information compiled by Joyce Roling, Personnel Director, they will then talk about implementing the changes to the Communication Policy.

2010 Computer Requests: The following are the 2010 computer requests that were submitted to Jeff Anderson to ask for the Computer Committee's approval:

ADRC	6 New Desktop Computers	\$6,600	Approved
Social Services	5 New Desktop Computers	\$5,500	Approved
Register of Deeds	1 New Desktop Computer	\$1,100	Approved
Sanitation	Service Contracts/Software GCS Software updates & Technical Support	\$3,260	Approved
Finance Dept.	Service Contracts/Software ACS Maintenance/Network Support		

	(including IBM AS400 Maintenance)	\$14,165.49	Approved
Health Dept.	3 New Desktop Computers	\$3,300	Approved
Youth & Ag	2 New Laptop Computers	\$3,300	Approved
Treasurer	GCS software updates & technical Support (includes Tax Listers office)	\$11,980	Approved
Coroner	1 New Desktop Computer	\$1,100	Approved
Sheriff Office	2 New Desktop Computers	\$2,200	
	2 New Printers	<u>\$ 600</u>	
		\$2,800	Approved
IS	1 Replacement Desktop /\$1100		
	1 Backup Server/\$13,912.49		
	Backup software (Servers)		
	Admin Building (11 servers)		
	1 Health Dept		
	backup 2, 2HS		
	Sheriff's (8 servers)		
	1 DC, backup 5, 5HS		
	Highway (1 server)		
	backup 1		
	UW Extension (1 server)		
	backup 1		
	Social Services (2 servers)		
	backup 1		
	ADRC (1 server)		
	backup 1		
	Orchard Manor (6 servers)		
	1 WGGW		
	backup 4, 3HS		

Total cost for backup software: \$19,770

(In Summary: Information Services Manager reports Grant County has a total of 30 servers, 15 to be backed up using this software = \$13,485, 10 of those to be Hot Standby = \$2,990, (\$899/server, \$299/server for hot standby), Total Annual Support for 15 servers = \$3,295 for a final total of \$19,770.)

Symantec 2yr renewal (Due December 2010)	\$4,893.28
Baracuda renewal (Due August 2010)	\$1,100
Cisco Smartnet renewal (Due January 2010)	\$1,040.28
SSL Certificate (Due October 30, 2009)	
Cannot renew until August 31, 2009	\$160
10 Additional Email addresses (\$42.03 ea)	\$420.30

INFORMATION SERVICES TOTAL APPROVED REQUESTED AMOUNT \$41,976.05

Total 2010 computer requested amount submitted by Jeff Anderson were **\$95,081.54**. Kyle Vesperman, seconded by Julia Clark, made a motion to approve all the 2010 Computer requested presented by Jeff Anderson. Motion carried.

Kyle Vesperman, seconded by Lynn Moris, made a motion to adjourn the meeting until October 22, 2009 at 1:00 p.m. Motion carried.